**Responded survey header field definition**

* Start date: Date clicked on the survey link
* End date: date survey last interacted. In progress status survey, this is last time they clicked on. Finished survey, this is when finished/submitted
* Recorded Date: when survey was recorded because one of this happened:
  + (a) the survey was clicked and it is one/two week(s) past and expired, or
  + (b) they sent/submitted it – this should be then similar to End Date
* Finished:
  + False (if the link expired before they submitted)
  + True : finished/submitted
* Progress:
  + 100%: Completed/Submitted
  + < 100%: incomplete. Link expired on them – one week after clicking on the link
  + 8%: click on survey and never past the 1st page & then Survey link expired.

**How to LINK – Header data -**

<https://www.qualtrics.com/support/survey-platform/data-and-analysis-module/data/download-data/understanding-your-dataset/>

**How to close survey officially**

<https://www.qualtrics.com/support/survey-platform/distributions-module/distributions-overview/>